



Ministry of Higher Education and  
Scientific Research - Iraq  
University of Warith Al-Anbiyaa  
College of Advanced Technologies  
Department of Electrical Engineering  
Techniques



## MODULE DESCRIPTION FORM

### نموذج وصف المادة الدراسية

#### Module Information

#### معلومات المادة الدراسية

Module Title	Arabic Language	Module Delivery	
Module Type	B	<input checked="" type="checkbox"/> Theory <input checked="" type="checkbox"/> Lecture <input type="checkbox"/> Lab <input checked="" type="checkbox"/> Tutorial <input type="checkbox"/> Practical <input checked="" type="checkbox"/> Seminar	
Module Code	MTU1001		
ECTS Credits	2		
SWL (hr/sem)	50		
Module Level	1	Semester of Delivery	
Administering Department	Electrical engineering techniques	College	Advanced Technologies
Module Leader	Hussein Abbas Abdulhussein	e-mail	<a href="mailto:hussein.alrifai@uowa.edu.ig">hussein.alrifai@uowa.edu.ig</a>
Module Leader's Acad. Title	Assist Lecturer	Module Leader's Qualification	M.S.C
Module Tutor		e-mail	
Peer Reviewer Name		e-mail	
Scientific Committee Approval Date		Version Number	

**Relation with other Modules****العلاقة مع المواد الدراسية الأخرى**

<b>Prerequisite module</b>	NA	<b>Semester</b>	...
<b>Co-requisites module</b>	NA	<b>Semester</b>	...

**Module Aims, Learning Outcomes and Indicative Contents****أهداف المادة الدراسية ونتائج التعلم والمحتويات الإرشادية**

<b>Module Aims</b> أهداف المادة الدراسية	<ol style="list-style-type: none"> <li>1. Recognizes common grammatical errors, explains their causes, and how to avoid them.</li> <li>2. Learns the rules related to the ta' marbuta, ta' ta' maftuha, and ta' ta' maftuha, and how to write them correctly.</li> <li>3. Learns the rules for writing alif mAMDuda and alif maqsurah, and the correct use of sun and moon letters.</li> <li>4. Recognizes the letters dad and dha', and knows how to distinguish between them in writing.</li> <li>5. Learns how to write the hamza correctly according to grammatical rules.</li> <li>6. Recognizes punctuation marks and uses them correctly in texts.</li> <li>7. Understands the differences between nouns and verbs and distinguishes between them in sentences.</li> <li>8. Understands the objects of the verb and how to use them correctly in texts.</li> <li>9. Learns numbers and their use in expressing quantities.</li> <li>10. Avoids common grammatical errors in practical contexts to reinforce understanding of rules and improve language skills.</li> <li>11. Studies nun and tanween, understands the meanings of prepositions, and uses them correctly in sentences.</li> <li>12. Focuses on the formal aspects of administrative correspondence and how to write it in a correct and appropriate style.</li> <li>13. To become familiar with the language of administrative discourse and understand its use in administrative communication.</li> <li>14. To understand examples of administrative correspondence in order to apply the concepts and skills acquired in administrative discourse.</li> </ol>
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<b>Module Learning Outcomes</b>  مخرجات التعلم للمادة الدراسية	<p>The learning outcomes for this course are:</p> <ol style="list-style-type: none"> <li>1. Students will be able to analyze and identify common grammatical errors and apply the correct rules to avoid them.</li> <li>2. Students will be able to correctly use the grammatical rules related to the ta' marbuta, ta' maftuha, and ta' maftuha.</li> <li>3. Students will be able to correctly use alif mamduda and alif maqsurah, and to correctly use sun letters and moon letters.</li> <li>4. Students will be able to distinguish between the letters dad and dha' and apply the correct rules in writing.</li> <li>5. Students will be able to write the hamza correctly according to grammatical rules.</li> <li>6. Students will be able to use punctuation marks correctly in written texts.</li> <li>7. Students will understand the differences between nouns and verbs and be able to use them correctly in sentences.</li> <li>8. Students will be able to use objects correctly in written texts.</li> <li>9. Students will be able to use numbers and numerals correctly to express quantities.</li> <li>10. Students will be able to apply common grammatical errors in practical contexts and correct them appropriately.</li> <li>11. Students will understand the use of nun and tanween, the meanings of prepositions, and use them correctly in sentences.</li> <li>12. The ability to write administrative letters in a correct and appropriate style and to understand the language of administrative correspondence.</li> <li>13. The ability to apply the acquired concepts and skills to writing administrative correspondence correctly and effectively.</li> </ol>
<b>Indicative Contents</b>  المحتويات الإرشادية	 <p>The instructional content in the language course includes a set of concepts and topics covered during the learning process. Among the important instructional content are:</p> <ol style="list-style-type: none"> <li>1. An introduction to linguistic errors and the definition of the ta' marbuta, ta' matwula, and ta' maftuha.</li> <li>2. The rules for writing the alif mamduda and alif maqsurah, and identifying the sun and moon letters.</li> </ol>

	<p>3. Studying the letters dad and dha' and learning how to write them correctly.</p> <p>4. Learning to write the hamza correctly according to grammatical rules.</p> <p>5. Studying punctuation marks and learning to use them correctly in linguistic texts.</p> <p>6. Identifying nouns and verbs, differentiating between them, and understanding the rules related to them.</p> <p>7. Studying objects and learning to use them in linguistic sentences.</p> <p>8. Identifying numbers and using them correctly in phrases and sentences.</p> <p>9. Studying common linguistic errors and their applications in linguistic texts.</p> <p>10. Learning to use nun and tanween, understanding the meanings of prepositions, and using them correctly in sentences.</p> <p>11. To become familiar with the formal aspects of administrative correspondence and understand its language and grammar.</p> <p>12. To study examples of administrative correspondence and apply them in writing.</p> <p>These guiding materials provide students with a comprehensive understanding of linguistic concepts, grammar rules, and practical applications that help them develop their language skills.</p>
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## Learning and Teaching Strategies

### استراتيجيات التعلم والتعليم

<b>Strategies</b>	<p>The teaching and learning strategies used in language courses encompass a variety of approaches and techniques that enhance student learning. These strategies include:</p> <ol style="list-style-type: none"> <li>1. Active Engagement: Students are encouraged to actively participate in lessons through group discussions and interactive activities.</li> <li>2. Collaborative Learning: Cooperation and collaboration among students are encouraged through group work and group projects, where students work together to achieve specific learning objectives.</li> <li>3. Practical Application: Students are provided with opportunities to apply acquired concepts and skills in practical, real-world contexts, fostering active engagement with the material.</li> <li>4. Use of Modern Technology: Students benefit from the use of technology in the learning process, such as using computers and the internet for research and self-</li> </ol>
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	<p>directed learning.</p> <p>5. Immediate Feedback: Students receive immediate feedback and ongoing assessment through both oral and written evaluations, helping them improve their performance and develop their skills.</p> <p>6. Diversification of Communication Methods: A variety of communication and teaching methods are employed, such as demonstration lectures, group discussions, practical activities, and presentations, to meet the diverse learning needs and styles of students.</p> <p>7. Using these strategies, student interaction and effective learning are enhanced.</p> <p>8. They are motivated to participate and acquire knowledge and skills in a comprehensive and engaging way.</p>
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### Student Workload (SWL)

#### الحمل الدراسي للطالب

<b>Structured SWL (h/sem)</b> الحمل الدراسي المنتظم للطالب خلال الفصل	45	<b>Structured SWL (h/w)</b> الحمل الدراسي المنتظم للطالب أسبوعيا	3	
<b>Unstructured SWL (h/sem)</b> الحمل الدراسي غير المنتظم للطالب خلال الفصل	45	<b>Unstructured SWL (h/w)</b> الحمل الدراسي غير المنتظم للطالب أسبوعيا	3	
<b>Total SWL (h/sem)</b> الحمل الدراسي الكلي للطالب خلال الفصل	90			

### Module Evaluation

#### تقييم المادة الدراسية

		Time/ Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	2	10%(10)	5,10	LO #1, 2, 8 and 9
	Assignments	2	10%(10)	2,10	LO # 3, 4, 6 and 7
	Lab.				
	Report	1	10%(10)	14	LO # 1-14
Summative assessment	Midterm Exam	2 hours	20% (10)	7	LO # 1-7
	Final Exam	3 hours	50% (50)	16	All
<b>Total assessment</b>		100% (100 Marks)			

### Delivery Plan (Weekly Syllabus)

#### المنهاج الاسبوعي النظري

	<b>Material Covered</b>
<b>Week 1</b>	Introduction to Linguistic Errors - The Taa Marbuta, Tawilah, and Taa Maftuha
<b>Week 2</b>	Rules for Writing Alif Mamdudah and Alif Maqsurah - Sun and Moon Letters
<b>Week 3</b>	Dhad and Dhaa
<b>Week 4</b>	Writing the Hamza
<b>Week 5</b>	Punctuation Marks
<b>Week 6</b>	Nouns and Verbs and Distinguishing Between Them
<b>Week 7</b>	Objects
<b>Week 8</b>	Numbers
<b>Week 9</b>	Midterm Exam
<b>Week 10</b>	Applications of Common Linguistic Errors
<b>Week 11</b>	Nun and Tanween - Meanings of Prepositions
<b>Week 12</b>	Formal Aspects of Administrative Correspondence
<b>Week 13</b>	The Language of Administrative Correspondence
<b>Week 14</b>	Examples of Administrative Correspondence
<b>Week 15</b>	Preparatory Week Before the Final Exam

### **Delivery Plan (Weekly Lab. Syllabus)**

**المنهج الأسبوعي للمختبر**

	<b>Material Covered</b>
<b>Week 1</b>	
<b>Week 2</b>	
<b>Week 3</b>	
<b>Week 4</b>	
<b>Week 5</b>	
<b>Week 6</b>	
<b>Week 7</b>	
<b>Week 8</b>	
<b>Week 9</b>	
<b>Week 10</b>	
<b>Week 11</b>	

Week 12	
Week 13	
Week 14	
Week 15	

### Learning and Teaching Resources

مصادر التعلم والتدریس

	Text	Available in the Library?
Required Texts	<p>Unique Dictation, Naoum Jirjis Zarazir, Arabic Language Library, Baghdad, Iraq, 6th edition, 2017.</p> <p>Clear Dictation, Abdul Majeed Al-Nuaimi, Dar Al-Mutanabbi Library, Baghdad, Iraq, 3rd edition, 1967.</p> <p>Explanation of Al-Mutanabbi's Diwan: Abdul Rahman Al-Barquqi, Hindawi Foundation, 2017.</p> <p>Comprehensive Collection of Arabic Lessons: Mustafa Al-Ghalayini, Modern Library Publications, Sidon, Lebanon, 1993.</p> <p>Lisan Al-Arab Electronic Library</p> <p>Al-Aluka Network</p> <p>Fasih Website</p> <p>Narjis Electronic Library</p> <p>Waqfiyah Electronic Library</p> <p>Noor Electronic Library</p>	

### Grading Scheme

مخطط الدرجات

Group	Grade	التقدير	Marks (%)	Definition
Success Group (50 - 100)	A - Excellent	امتياز	90 - 100	Outstanding Performance
	B - Very Good	جيد جداً	80 - 89	Above average with some errors
	C - Good	جيد	70 - 79	Sound work with notable errors
	D - Satisfactory	متوسط	60 - 69	Fair but with major shortcomings
	E - Sufficient	مقبول	50 - 59	Work meets minimum criteria
Fail Group (0 - 49)	FX – Fail	راسب (قيد المراجعة)	(45-49)	More work required but credit awarded
	F – Fail	راسب	(0-44)	Considerable amount of work required

**Note:** Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone "near-pass fails" so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.

استاذ المادة:

Hussein Abbas Abdulhussein

رئيس القسم

التاريخ :

التاريخ: 2026/1/24

